## Criminal

The San Luis Obispo Courthouse is recognized as an essential service and open for those with cases that have hearings on calendar.

If you are represented by an attorney, please contact your attorney to confirm hearing dates for your matter. You may also access the court's <u>five-day calendar</u>, which is updated daily. Please be advised that additional changes may occur to court dates, so please confirm your court date has not changed as the date gets closer.

Contacting the clerk's office by email is the most efficient way to get your questions answered.

Traffic Clerkslotraffic@slo.courts.ca.govCriminal Clerkslocrim@slo.courts.ca.govJuvenile Clerkslojuv@slo.courts.ca.gov

## FAQ:

## 1. Q: Is the Clerk's Office open?

A: Yes – we are open and can be reached by phone, online, e-file, email, mail or drop box. The in-person windows are not currently open, but you can interact with us as follows:

- Email: <u>slocrim@slo.courts.ca.gov</u>
- Phone: (805) 706-3600, Option 1
- Mail: 214 South 16<sup>th</sup> Street, Grover Beach, CA 93433
- E-File: <u>Electronic Filing</u>
- Drop box: Payments by check (no cash) and document:
  - o 214 S. 16<sup>th</sup> Street, Grover Beach, CA 93433
  - o 1050 Monterey Street, San Luis Obispo, CA 93408

## 2. Q: Court Appearances:

A: **Infractions** – all infraction matters are being heard at our Grover Beach Branch located at 214 S. 16<sup>th</sup> Street, Grover Beach, CA 93433 until further notice. To appear in court, you must contact the clerk's office to arrange an appointment. Walk in appearances for the clerk's office and the courtroom are not allowed.

A: **Misdemeanor/Felony** – all misdemeanor and felony matters are being heard at our San Luis Obispo Branch located at 1050 Monterey Street.

If you are represented by an attorney, contact your attorney to confirm your appearance date. You may also check the <u>five-day calendar</u> on the Court's website.

If you do not have a court date or are unsure if your matter was rescheduled, please contact the Clerk's office for more details.

# 3. Q: Do I need to appear in person or may I appear remotely:

A:

- If you have an attorney, please contact your attorney. Your attorney will direct you.
- If you do not have an attorney and this is your first appearance (arraignment) or the matter is set for trial or other contested hearing, you will be required to appear in person. If you have already appeared or been arraigned on this matter, you may be able to appear by <u>Zoom</u>. This should have been addressed at your last court appearance.
- If you have any questions, please contact the clerk's office.

## 4. Q: What if I want to place a matter on calendar for any reason?

A: If you have an attorney, please contact your attorney for assistance. If you are not represented, some warrant misdemeanor matters may be placed on calendar by the clerk's office staff, though many may require the submission a <u>formal motion</u>. For more details, please contact the Clerk's office.

## 5. Q: I have a jury trial scheduled; do I need to appear?

A: Yes, you need to appear. If you are represented by an attorney, contact your attorney to confirm the trial date. You can also check the <u>five-day calendar</u> on the court website. You may also contact the clerk's office for more details.

## 6. Q: Can I request to modify a criminal protective order?

A: If you are represented by an attorney, you should contact your attorney to be placed on calendar. If you are representing yourself, please contact the clerk's office for a viable date. You will be required to file a <u>formal motion</u>. Felony matters can be placed on calendar by formal motion only, using the same form. For more details, please contact the Clerk's office.

# 7. Q: What if I want to request a continuance for my surrender date for a jail sentence that has previously been imposed?

A: If you are represented by an attorney, please contact your attorney to be placed on calendar. If you are representing yourself, please contact the clerk's office for a viable date. You will be required to file a <u>formal motion</u>. Felony matters can be placed on calendar by formal motion only, using the same form. For more details, please contact the Clerk's office.

## 8. Q: What if I have a fine or payment due to the court?

A: Fine payments can still be made through various means; however, cash payments cannot be made in person at the courthouses, at this time. When submitting payments, please include your name, date of birth and case number (if you have it). Fine payments can be made in the following ways:

- Online using a credit or debit card. <u>Click here</u>.
- By mailing a personal check, cashier's check or money order (no cash) to:

San Luis Obispo Superior Court

214 S. 16th Street

Grover Beach, CA 93433

- In Court drop boxes located at the San Luis Obispo and Grover Beach locations.
- *CheckFreePay* offers locations at local businesses where you can make cash payments in person. <u>Click here to find locations in SLO County</u>.

#### CheckFreePay Payment Instructions:

- Take your courtesy bail notice or fine statement with you to make your payment.
- The fee will be \$0.88 \$2.50, depending upon the retailer.
- Payments must be made in CASH.
- Payment information will be transmitted to the court within 1-2 business days.
- We are listed as a vendor in the Wal-Mart system under the name of SLO SUPERIOR COURT.
- <u>Click here</u> for *CheckFreePay* locations within up to 50 miles of San Luis Obispo.

#### 9. Q: What if I've moved or the court does not have my current address?

A: Please email a request to update your address to <u>slocrim@slo.courts.ca.gov</u>. Make sure to include your full name, date of birth, case number (if you know it) and your new address and telephone number. If you do not have access to email, you can mail this information to the court.