Self-Help Center
Family Law Facilitator Office
www.slocourts.net

Superior Court of California
County of San Luis Obispo
(805) 788-3418

REQUEST FOR ORDER
EX PARTE / EMERGENCY

We must EMPHASIZE that ex parte hearings are for EMERGENCIES ONLY. Generally, an emergency is when there is or likely will be "blood on the floor." This means that there is actual harm taking place or it is likely that if the court does not make an emergency order there will be harm.

1	Get Ex-Parte Date	Obtain an ex-parte date from the Family Law Clerk by going to the courthouse or by calling (805) 781-1373.
2	Complete Ex-Parte Forms & Make 4 Copies	☐ FL-305 Temporary Emergency (Ex Parte) Orders ☐ FL-300 Request for Order ☐ FL-311 Child Custody and Visitation Application Attachment ☐ MC-025 Attachment to Judicial Council Form ☐ FL-303 Decl Re: Notice and Service of Request for Temp Emergency Orders ☐ FL013 Statement of Venue (SLO form) (only if not previously completed) ☐ FL-330 Proof of Personal Service ☐ FL-320 Responsive Declaration (leave blank) **If there are child support or spousal support issues you may also need:** ☐ FL-150 Income and Expense Declaration ☐ FLF form Declaration Regarding Family Law Policies and Procedures §2:8 Once you complete the documents, it should be clear to the judge what orders you are requesting and most importantly all the reasons you are asking for those orders. If you would like the Self-Help Center / Family Law Facilitator's Office to review your forms before you file, then do not make copies until after the Center has reviewed your documents. When your original documents are complete, you should make 4 copies. One copy is for your records; one copy is to serve on the other party; and two copies must be turned into the Clerk's Office along with the originals. All originals must be 2-hole punched.
3	Call Opposing Party by 10:00 a.m. the day before your Ex-Parte date	Call the opposing party by 10:00 a.m. the court day before the ex-parte date and tell him/her that the judge in your family law case will be deciding whether to grant some emergency orders on _____ (date) at 8:00 a.m. in department number _____ (department). Also tell the opposing party what emergency orders you are requesting.
4	Complete Declaration of Notice on Emergency Application for Orders	Complete the FL-303 Declaration Re: Notice and Service of Request for Temp Emergency Orders. Fill in the appropriate blanks, date and sign. Make 2 copies of the completed form.
5	File the Completed Ex-Parte forms & Declaration Re: Notice by 12:00 noon the day before your Ex-Parte date	By 12:00 noon the court day before the Ex-Parte date, take the following documents to the Family Law Clerk's Office: • original completed Ex-Parte Request for Order forms and 2 copies • original completed Declaration of Notice on Emergency Application for Orders and 2 copies
6	Personally give a copy of the forms to the Opposing Party before 4:00 pm the court day before the Ex-Parte date	Before 4:00 p.m. the court day before the Ex-Parte date, someone other than you who is 18 years or older, must give the opposing party a copy of all the completed Ex-Parte Request for Order forms including a blank FL-320 Responsive Declaration. Whoever gives the forms to the opposing party must complete, date and sign the FL-330 Proof of Personal Service. Do not ask the Sheriff's Office to deliver the documents because they will not be able to deliver the documents in a timely manner before the Ex-Parte date.

7	File the completed Proof of Service by 4:00 pm the court day before the Ex-Parte date	By 4:00 p.m. the court day before the Ex-Parte date, you must file the original FL-330 Proof of Personal Service with the Family Law Clerk's Office. If personal service is accomplished before 12:00 noon the day before the Ex-Parte date, then you may file the FL-330 Proof of Service at the same time as the other documents listed in Step 5 above.
8	After 10:30 a.m. the day of your Ex-Parte Date, pick up your court forms	After 10:30 a.m. on the day of your Ex-Parte date, pick up from the Family Law Clerk's Office 2 copies of your Request for Order forms. At this time, you will know if the judge granted or denied your emergency order request.
9	Serve the Opposing Party with the Ex-Parte forms	Someone other than you, who is 18 years or older, must personally deliver to the opposing party a copy of the Request for Order forms filed with the Court in addition to a blank FL-320 Responsive Declaration. The other party must be given these documents at least 16 court days before the hearing date. Whoever gives the forms to the opposing party must complete, date and sign the FL-330 Proof of Personal Service. If you are having the Sheriff personally deliver the forms, then they will need two copies and they will have their own proof of service form.
10	File the Proof of Service with the Family Law Clerk	You must file the original FL-330 Proof of Personal Service with the Family Law Clerk's Office as soon as it is completed.
11	Go to court on day of your hearing	Arrive at least 15 minutes early. When the judge first calls your name, tell the judge how much time you expect your case to take. When your case is called for the hearing part, the judge may rely upon the written declaration each party filed, however the judge may want to ask either party more questions.
12	Prepare the court order	The judge will generally grant or deny your request at the end of your hearing. You will then need to prepare a Findings and Order After Hearing for the judge to sign. To do this, wait 10 days after your hearing, then visit the Family Law Clerk's Office and ask for a copy of the minute order. There will be a small charge. The Self-Help Center Family Law Facilitator's Office can help you prepare the order.

Ex Parte requests are for emergencies only. You cannot use the ex parte procedure to ask for an expedited support order or to ask for an order that the other side pay the car loan or other similar requests. While those issues may seem like an emergency to you, the court may not be able to make orders about these issues on an emergency basis.

Examples of emergencies are:

- The other parent has taken the child, threatened that he/she will leave the state and hide, and you actually believe that they will do so. You need an ex parte order that returns the child to you and prevents him from leaving the area with the child.

- Your child needs emergency medical treatment that requires both parents' consent and the other side refuses to give consent. You need an ex parte order that allows you to have the authority to give consent.

- The other parent has just been charged with child abuse or child molestation of your child, and there is a visitation order in effect that allows visitation for the coming weekend. You need an ex parte order that prevents visitation pending a full hearing.

Unless there is a showing of immediate harm to the child or immediate risk that the child will be removed from the State of California, the judge may properly deny your request. The Court may also note in your case file that you filed an unnecessary ex parte.

WHERE TO GET FORMS:

☐ **Internet**: For free, you can log onto www.courts.ca.gov/forms.htm and hover over "Forms & Rules" and then click on "Browse All Forms." You can locate the forms needed by the Family Law form group and then by form number.

☐ **Court Clerk's Office**: For $5, you may go to any of the County Courthouses to purchase a packet of blank forms

COSTS INVOLVED:

Filing Fee: $60 filing fee for the Request for Order. There is an additional $60 fee for the Ex Parte emergency request. There is an additional fee of $25 to modify or enforce child custody or visitation orders. The court will also charge a first appearance fee of $435 if it was not previously paid or waived. There will also be a $30 fee if you want a court reporter present at your hearing. If you do not have a court reporter present at your hearing, you will not be able to request a transcript of your hearing in the future.

Fee Waiver: If you cannot afford to pay the fee mentioned above, you may obtain the forms to apply for a fee waiver on the internet at www.courts.ca.gov/forms.htm or at any of our Courthouses. The fee waiver forms are:

☐ FW-001 Application for Order on Waiver of Court Fees and Costs

☐ FW-003 Order on Application for Waiver of Court Fees and Costs

THE DECLARATION IS AN IMPORTANT PART OF YOUR PAPERWORK:

The declaration is an important part of your case. The judge can make a decision regarding your emergency request, solely based on what you have stated in your declaration. If you are requesting emergency ex parte orders, your declaration must explain what the emergency is. Your declaration must explain all the reasons the court should grant the orders you are requesting. Your declaration is a persuasive document that provides the judge as much detail as you can give. Remember, it is the judge's job to reach conclusions. It is your job to give the judge facts, details, dates, description of events, etc. so that the judge can reach the conclusion that is most favorable to you. In your declaration, you must answer the question about why the judge should grant the orders you are requesting. On the day of the hearing, you may not have time to tell the judge your whole story. So, all the facts and details you want the judge to consider should be stated in your declaration.

Your declaration may be up to 10 pages long, and must be doubled spaced using 12 point font. When writing or typing your declaration, keep in mind the judge will have to read this and refer to it at your hearing. Use descriptive headings for your paragraphs. This should tell the judge what the paragraph is about. You should start with the most important issue and the most recent event. When the judge is finished reading your declaration there should be no doubt about what you want, why you want it and why the judge should do what you want.

ATTACHING DOCUMENTS TO YOUR DECLARATION - EXHIBITS

Exhibits are documents that support something you are saying in your declaration. If you believe there are documents the judge should read, you may attach them to your declaration. You must properly describe the document in your declaration by stating what the document is, what exhibit number you have assigned it and why the document is important for the judge to consider. Your exhibit number will start with P if you are the Petitioner and R if you are the Respondent.

If you previously filed exhibits then start with the number following your last exhibit. For example:

Attached as Exhibit P1 is a true and correct copy of my paystubs for the last 3 months which show that my gross monthly income is $1550.

WHAT ORDERS CAN YOU REQUEST?

☐ **Legal Custody**: Legal custody deals with the parents' right to make the decisions relating to the child's health, education and welfare. One or both parents can have legal custody. If both parents are making decisions about the child it is called joint legal custody. When writing your declaration you need to explain why it is in the child's best interest for one or both parents to make these decisions.

☐ **Physical Custody:** Physical custody deals with the days and times that the child will spend with each parent. If the child primarily lives with one parent it is called physical custody. If you are requesting that both parents spend a substantial period of time with the child, it is called Joint Physical Custody. When writing your declaration you need to explain why your proposed physical custody request is in the child's best interest.

☐ **Visitation**: Visitation is the time that the child spends with the parent who does not primarily live with. When writing your declaration you need to explain why your proposed visitation schedule is in the child's best interest. There are several options to choose from when it comes to visitation, generally they are: (1) Reasonable Visitation (2) Specific Visitation Schedule (3) Supervised Visitation. Reasonable visitation does not define the days and times that each parent will have physical custody of the child. A reasonable visitation court order usually works when both parents are in agreement about the time share that each is to have with the child. A specific visitation schedule defines the days and times that each parent will have physical custody of the child. A specific visitation schedule may be necessary for parents who have a difficult time agreeing on the days and times that each parent will spend with the child. Supervised Visitation requires that a responsible adult be present during any visitation times with the child. A supervised visitation order may be necessary if there are reasonable concerns that a parent may harm the child if left alone.

☐ **Prevent Child Abduction**: If there are facts that show that the other parent may be thinking of taking the child and hiding the child from you, then you may request orders to prevent the other parent from abducting the child. When writing your declaration you need to explain what the other party has done or plans to do to take and hide the child from you.

☐ **Child Support**: Both parents are required to financially support the minor child. Child support is the amount of money that one parent pays to the other to equalize the financial responsibility. The amount of child support is arrived by inputting several numbers into a formula. The main factors that are taken into consideration are: (1) Dad's gross monthly income (2) Mom's gross monthly income and (3) Percentage of time that is spent with the child. When writing your declaration, you must address each of these factors. The judge needs to know what you are claiming each of these numbers is and also how you arrived at those numbers. Other facts that may be discussed in your declaration are: (1) the other parent's ability to earn income, (2) the number of other biological children living with you (3) the amount of child care costs per month (4) the amount of rental income received (5) the amount of property taxes and mortgage interest paid per month and (6) the amount paid per month for health insurance premiums. You may attach any supporting documentation to your declaration as exhibits. Be prepared for what the amount of child support might be. Before you file your Request for Order, the Self-Help Center / Family Law Facilitator may help you calculate the amount of child support or you may go to https://www.cse.ca.gov/ChildSupport/cse/guidelineCalculator to calculate the child support amount on your own.

☐ **Spousal Support** (formerly known as "ALIMONY"): The judge has discretion to order the payment of spousal support. The judge will consider several factors before deciding whether to award spousal support, the amount of spousal support and the length of time that spousal support will be received. Some of the factors the judge will consider are: (1) Spouse's ability to pay spousal support (2) Other spouse's need to receive spousal support and (3) Standard of living during your marriage. When writing your declaration, you must address each of these factors. The judge needs to know what you think your spouse's income is and how you arrived at that number. In addition, your declaration must give details that describe your standard of living during the marriage which may include the number and kinds of vacations you took together, the kind of home you lived in, the kind of cars you owned, etc. Other factors that you may include in your declaration are the following: (1) Length of marriage (2) Age and health of each spouse (3) How much income each spouse can earn on their own (4) What the expenses of each spouse are (5) The history of the way the couple handled money during the marriage (6) Whether having a job would make it too hard to take care of the children (7) Whether one spouse helped the other get an education, training, career, or professional license (8) Whether there was domestic violence in the marriage or domestic partnership and (9) Whether one spouse's career was affected by unemployment, or by taking care of the children or home.

☐ **Attorney's Fees and Costs**: You may request that the other party pay for your attorney's fees and costs. The judge has discretion to grant or deny this request. When writing your declaration, you must establish in sufficient detail that the other party has the financial ability to pay your attorney's fees and costs.

☐ **Property Restraint**: You may request that the other party be prohibited from cashing out 401K's, checking accounts, savings accounts, etc. When writing your declaration, you must describe why this order is necessary.

☐ **Property Control**: You may request an order giving you permission to use a car or live in the house. Your declaration must describe why this order is necessary.

☐ **Other Relief**: You may request any other relief not already covered. For example, you may request to (1) set aside default (2) change venue (3) reimbursement of half of uninsured health care expenses. Your declaration must describe why this order is necessary.

ATTORNEY OR PARTY WITHOUT ATTORNEY: STATE BAR NO.:	FOR COURT USE ONLY
NAME: Pat Sample FIRM NAME: STREET ADDRESS: 1234 Main Street CITY: San Luis Obispo STATE: CA ZIP CODE: 93401 TELEPHONE NO.: (805) 555-1234 FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): Petitioner in Pro Per	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF San Luis Obispo STREET ADDRESS: 1035 Palm Street, Room 385 MAILING ADDRESS: CITY AND ZIP CODE: San Luis Obispo, CA 93408 BRANCH NAME:	
PETITIONER: Pat Sample RESPONDENT: Sam Sample OTHER PARENT/PARTY:	
TEMPORARY EMERGENCY (EX PARTE) ORDERS [X] Child Custody [X] Visitation (Parenting Time) [ ] Property Control [ ] Other (specify):	CASE NUMBER: FL070572

1. TO (name(s)): Sam Sample
   [ ] Petitioner [X] Respondent [ ] Other Parent/Party [ ] Other (specify):

   A court hearing will be held on the *Request for Order* (form FL-300) served with this order, as follows:

   a. Date: Time: [ ] Dept.: [ ] Room:

   b. Address of court [X] same as noted above [ ] other (specify):

2. **Findings:** Temporary emergency (ex parte) orders are needed to: (a) help prevent an immediate loss or irreparable harm to a party or to children in the case, (b) help prevent immediate loss or damage to property subject to disposition in the case, or (c) set or change procedures for a hearing or trial.

COURT ORDERS: The following temporary emergency orders expire on the date and time of the hearing scheduled in (1), unless extended by court order:

3. [X] CHILD CUSTODY

a. Child's name	Date of Birth	Temporary physical custody, care, and control to: Petitioner	Respondent	Other Party/Parent
Chad Sample	1/2/2005	[X]	[ ]	[ ]
		[ ]	[ ]	[ ]
		[ ]	[ ]	[ ]
		[ ]	[ ]	[ ]
		[ ]	[ ]	[ ]

[ ] Continued on Attachment 3(a)

b. [X] **Visitation (Parenting Time)** The temporary orders for physical custody, care, and control of the minor children in (3) are subject to the other party's or parties' rights of visitation (parenting time) as follows *(specify)*:
No Visitation

[ ] See Attachment 3(b)

THIS IS A COURT ORDER.

PETITIONER: Pat Sample RESPONDENT: Sam Sample OTHER PARENT/PARTY:	CASE NUMBER: FL070572

3. [X] CHILD CUSTODY (continued)
   c. Travel restrictions
      (1) The party or parties with temporary physical custody, care, and control of minor children **must not remove the minor children from the state of California unless the court allows it after a noticed hearing.**
      (2) [ ] Petitioner [X] Respondent [ ] Other Parent/Party must not remove their minor children *(specify)*:
         (a) [X] from the state of California.
         (b) [X] from the following counties *(specify)*: San Luis Obispo
         (c) [ ] other *(specify)*:

   d. [ ] **Child abduction prevention orders** are attached (see form FL-341(B)).

   e. (1) **Jurisdiction:** This court has jurisdiction to make child custody orders in this case under the Uniform Child Custody Jurisdiction and Enforcement Act (part 3 of the California Family Code, commencing with section 3400).
      (2) **Notice and opportunity to be heard:** The responding party was given notice and an opportunity to be heard as provided by the laws of the State of California.
      (3) **Country of habitual residence:** The country of habitual residence of the child or children is *(specify)*:
         [X] The United States of America [ ] Other *(specify)*:
      (4) **If you violate this order, you may be subject to civil or criminal penalties, or both.**

4. [ ] PROPERTY CONTROL
   a. [ ] Petitioner [ ] Respondent [ ] Other Parent/Party is given exclusive temporary use, possession, and control of the following property that the parties [ ] own or are buying [ ] lease or rent

   b. [ ] Petitioner [ ] Respondent [ ] Other Parent/Party is ordered to make the following payments on the liens and encumbrances coming due while the order is in effect:

Pay to:	For:	Amount: $	Due date:
Pay to:	For:	Amount: $	Due date:
Pay to:	For:	Amount: $	Due date:
Pay to:	For:	Amount: $	Due date:

5. [ ] All other existing orders, not in conflict with these temporary emergency orders, remain in full force and effect.
6. [ ] OTHER ORDERS *(specify)*: [ ] Additional orders are listed in Attachment 6.

Date:

JUDGE OF THE SUPERIOR COURT

THIS IS A COURT ORDER.

Essential Forms

PARTY WITHOUT ATTORNEY OR ATTORNEY: STATE BAR NO.:	FOR COURT USE ONLY
NAME: Pat Sample FIRM NAME: STREET ADDRESS: 1234 Main Street CITY: San Luis Obispo STATE: CA ZIP CODE: 93401 TELEPHONE NO.: (805) 555-1234 FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): Petitioner in Pro Per	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF San Luis Obispo STREET ADDRESS: 1035 Palm Street, Room 385 MAILING ADDRESS: CITY AND ZIP CODE: San Luis Obispo, CA 93408 BRANCH NAME:	
PETITIONER: Pat Sample RESPONDENT: Sam Sample OTHER PARENT/PARTY:	
REQUEST FOR ORDER ☐ CHANGE ☒ TEMPORARY EMERGENCY ORDERS ☒ Child Custody ☒ Visitation (Parenting Time) ☐ Spousal or Partner Support ☐ Child Support ☐ Domestic Violence Order ☐ Attorney's Fees and Costs ☐ Property Control ☐ Other (specify):	CASE NUMBER: FL070572

NOTICE OF HEARING

1. TO (name(s)): Sam Sample
   ☐ Petitioner ☒ Respondent ☐ Other Parent/Party ☐ Other (specify):

2. **A COURT HEARING WILL BE HELD AS FOLLOWS:**

   a. Date: Time: ☐ Dept.: ☐ Room:

   b. Address of court ☒ same as noted above ☐ other (specify):

3. **WARNING to the person served with the *Request for Order:*** The court may make the requested orders without you if you do not file a *Responsive Declaration to Request for Order* (form FL-320), serve a copy on the other parties at least nine court days before the hearing (unless the court has ordered a shorter period of time), and appear at the hearing. *(See form FL-320-INFO for more information.)*

(Forms FL-300-INFO and DV-400-INFO provide information about completing this form.)

COURT ORDER
(FOR COURT USE ONLY)

It is ordered that:

4. ☐ Time ☐ for service ☐ until the hearing is shortened. Service must be on or before *(date):*

5. ☐ A *Responsive Declaration to Request for Order* (form FL-320) must be served on or before *(date):*

6. ☒ The parties must attend an appointment for child custody mediation or child custody recommending counseling as follows *(specify date, time, and location):*
   April 6, 2008 at 8:30 a.m. at Family Court Services, 1035 Palm Street, Room 222, San Luis Obispo, CA 93408 (805) 226-3251

7. ☒ The orders in *Temporary Emergency (Ex Parte) Orders* (form FL-305) apply to this proceeding and must be personally served with all documents filed with this *Request for Order.*

8. ☐ Other *(specify):*

Date:

JUDICIAL OFFICER

PETITIONER: **Pat Sample** RESPONDENT: **Sam Sample** OTHER PARENT/PARTY:	CASE NUMBER: **FL070572**

REQUEST FOR ORDER

Note: Place a mark ☒ in front of the box that applies to your case or to your request. If you need more space, mark the box for "Attachment." For example, mark "Attachment 2a" to indicate that the list of children's names and birth dates continues on a paper attached to this form. Then, on a sheet of paper, list each attachment number followed by your request. At the top of the paper, write your name, case number, and "FL-300" as a title. (You may use *Attached Declaration* (form MC-031) for this purpose.)

1. ☐ RESTRAINING ORDER INFORMATION
   One or more domestic violence restraining/protective orders are now in effect between *(specify)*:
   ☐ Petitioner ☐ Respondent ☐ Other Parent/Party *(Attach a copy of the orders if you have one.)*
   The orders are from the following court or courts *(specify county and state)*:
   a. ☐ Criminal: County/state *(specify)*: Case No. *(if known)*:
   b. ☐ Family: County/state *(specify)*: Case No. *(if known)*:
   c. ☐ Juvenile: County/state *(specify)*: Case No. *(if known)*:
   d. ☐ Other: County/state *(specify)*: Case No. *(if known)*:

2. ☒ CHILD CUSTODY ☒ I request temporary emergency orders
   ☒ VISITATION (PARENTING TIME)
   a. I request that the court make orders about the following children *(specify)*:

Child's Name	Date of Birth	☒ Legal Custody to *(person who decides: health, education, etc)*:	☒ Physical Custody to *(person with whom child lives)*:
Chad Sample	**1/2/2005**	**Pat Sample**	**Pat Sample**

☐ Attachment 2a.

   b. ☒ The orders I request for ☒ child custody ☒ visitation (parenting time) are:
   (1) ☒ Specified in the attached forms:
   ☒ Form FL-305 ☒ Form FL-311 ☐ Form FL-312 ☐ Form FL-341(C)
   ☐ Form FL-341(D) ☐ Form FL-341(E) ☐ Other *(specify)*:
   (2) ☐ As follows *(specify)*: ☐ Attachment 2b.

   c. The orders that I request are in the best interest of the children because *(specify)*: ☐ Attachment 2c.
   I am the parent that has made all medical and educational decisions regarding our child since the child's birth. The child has lived primarily with me since 2007 when the Respondent and I separated. The Respondent is currently abusing drugs and alcohol and putting the child in harms way.

   d. ☐ This is a change from the current order for ☐ child custody ☐ visitation (parenting time).
   (1) ☐ The order for legal or physical custody was filed on *(date)*: . The court ordered *(specify)*
   (2) ☐ The visitation (parenting time) order was filed on *(date)*: . The court ordered *(specify)*:
   ☐ Attachment 2d.

PETITIONER: **Pat Sample** RESPONDENT: **Sam Sample** OTHER PARENT/PARTY:	CASE NUMBER: **FL070572**

3. ☐ CHILD SUPPORT
(Note: An earnings assignment may be issued. See *Income Withholding for Support* (form FL-195))
a. I request that the court order child support as follows:
Child's name and age ☐ I request support for each child based on the child support guideline. ☐ Monthly amount ($) requested (if not by guideline)

☐ Attachment 3a.

b. ☐ I want to change a current court order for child support filed on *(date):*
The court ordered child support as follows *(specify):*

c. I have completed and filed with this *Request for Order* a current *Income and Expense Declaration* (form FL-150) or I filed a current *Financial Statement (Simplified)* (form FL-155) because I meet the requirements to file form FL-155.

d. The court should make or change the support orders because *(specify)*: ☐ Attachment 3d.

4. ☐ SPOUSAL OR DOMESTIC PARTNER SUPPORT
(Note: An *Earnings Assignment Order For Spousal or Partner Support* (form FL-435) may be issued.)
a. ☐ Amount requested *(monthly):* $
b. ☐ I want the court to ☐ change ☐ end the current support order filed on *(date):*
The court ordered $ per month for support.
c. ☐ This request is to modify (change) spousal or partner support after entry of a judgment.
I have completed and attached *Spousal or Partner Support Declaration Attachment* (form FL-157) or a declaration that addresses the same factors covered in form FL-157.
d. I have completed and filed a current *Income and Expense Declaration* (form FL-150) in support of my request.
e. The court should make, change, or end the support orders because *(specify):* ☐ Attachment 4e.

5. ☐ PROPERTY CONTROL
a. The ☐ petitioner ☐ respondent ☐ other parent/party ☐ I request temporary emergency orders be given exclusive temporary use, possession, and control of the following property that we ☐ own or are buying ☐ lease or rent *(specify):*

b. The ☐ petitioner ☐ respondent ☐ other parent/party be ordered to make the following payments on debts and liens coming due while the order is in effect:

Pay to: _____ For: _____ Amount: $ _____ Due date: _____
Pay to: _____ For: _____ Amount: $ _____ Due date: _____
Pay to: _____ For: _____ Amount: $ _____ Due date: _____
Pay to: _____ For: _____ Amount: $ _____ Due date: _____

c. ☐ This is a change from the current order for property control filed on *(date):*
d. Specify in Attachment 5d the reasons why the court should make or change the property control orders.

CEB ceb.com | Essential Forms

PETITIONER: **Pat Sample** RESPONDENT: **Sam Sample** OTHER PARENT/PARTY:	CASE NUMBER: **FL070572**

6. ☐ ATTORNEY'S FEES AND COSTS
   I request attorney's fees and costs, which total *(specify amount):* $. I filed the following to support my request:
   a. A current *Income and Expense Declaration* (form FL-150).
   b. A *Request for Attorney's Fees and Costs Attachment* (form FL-319) or a declaration that addresses the factors covered in that form.
   c. A *Supporting Declaration for Attorney's Fees and Costs Attachment* (form FL-158) or a declaration that addresses the factors covered in that form.

7. ☐ DOMESTIC VIOLENCE ORDER

   - Do not use this form to ask for domestic violence restraining orders! Read form DV-505-INFO, *How Do I Ask for a Temporary Restraining Order,* for forms and information you need to ask for domestic violence restraining orders.
   - Read form DV-400-INFO, *How to Change or End a Domestic Violence Restraining Order* for more information.

   a. The *Restraining Order After Hearing* (form DV-130) was filed on *(date):*
   b. I request that the court ☐ change ☐ end the personal conduct, stay-away, move-out orders, or other protective orders made in *Restraining Order After Hearing* (form DV-130). (*If you want to change the orders, complete 7c.)*
   c. ☐ I request that the court make the following changes to the restraining orders *(specify):* ☐ Attachment 7c.

   d. I want the court to change or end the orders because (*specify)*: ☐ Attachment 7d.

8. ☐ OTHER ORDERS REQUESTED *(specify):* ☐ Attachment 8.

9. ☐ TIME FOR SERVICE / TIME UNTIL HEARING I urgently need*:*
   a. ☐ To serve the *Request for Order* no less than (*number):* court days before the hearing.
   b. ☐ The hearing date and service of the *Request for Order* to be sooner.
   c. I need the order because *(specify):* ☐ Attachment 9c.

10. ☒ FACTS TO SUPPORT the orders I request are listed below. The facts that I write in support and attach to this request cannot be longer than 10 pages, unless the court gives me permission. ☒ Attachment 10.

I declare under penalty of perjury under the laws of the State of California that the information provided in this form and all attachments is true and correct.

Date: **3/7/2008**

Pat Sample (TYPE OR PRINT NAME)

▶ *Pat Sample* (SIGNATURE OF APPLICANT)

Requests for Accommodations
Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available if you ask at least five days before the proceeding. Contact the clerk's office or go to *www.courts.ca.gov/forms* for *Request for Accommodations by Persons With Disabilities and Response* (form MC-410). (Civ. Code, § 54.8.)

PETITIONER: Pat Sample RESPONDENT: Sam Sample OTHER PARENT/PARTY:	CASE NUMBER: FL070572

CHILD CUSTODY AND VISITATION (PARENTING TIME) APPLICATION ATTACHMENT
—This is not a court order—

TO ☐ Petition ☐ Response ☒ Request for Order ☐ Responsive Declaration to Request for Order
☐ Other *(specify)*:

1. ☒ Custody. Custody of the minor children of the parties is requested as follows:

Child's Name	Date of Birth	Legal Custody to *(person who decides about health, education, etc.)*	Physical Custody to *(person with whom the child lives)*
Chad Sample	1/2/2005	Pat Sample	Pat Sample

2. ☒ Visitation (Parenting Time).
Note: Unless specifically ordered, a child's holiday schedule order has priority over the regular parenting time.
   a. ☐ Reasonable right of parenting time (visitation) to the party without physical custody (not appropriate in cases involving domestic violence).
   b. ☐ See the attached _____ -page document dated *(specify date)*:
   c. ☐ The parties will go to child custody mediation or child custody recommending counseling at *(specify date, time, and location)*:
   d. ☒ No visitation (parenting time). before the hearing.
   e. ☐ Visitation (parenting time). *(Specify start and ending date and time. If applicable, check "start of" OR "after school.")*
   ☐ Petitioner's ☒ Respondent's ☐ Other Parent's/Party's parenting time (visitation) will be as follows: after the hearing:
      (1) ☒ Weekends starting *(date)*:
      (Note: The first weekend of the month is the first weekend with a Saturday.)
      ☒ 1st ☐ 2nd ☒ 3rd ☐ 4th ☒ 5th weekend of the month
      from Saturday *(day of week)* at 4:00 *(time)* ☐ a.m. ☒ p.m./ If applicable, specify: ☐ start of school ☐ after school
      to Saturday *(day of week)* at 7:00 *(time)* ☐ a.m. ☒ p.m./ If applicable, specify: ☐ start of school ☐ after school
         (a) ☐ The parties will alternate the fifth weekends, with the ☐ petitioner ☐ respondent ☐ other parent/party having the initial fifth weekend, which starts *(date)*:
         (b) ☐ The ☐ petitioner ☐ respondent ☐ other parent/party will have the fifth weekend in ☐ odd ☐ even numbered months.
      (2) ☐ Alternate weekends starting *(date)*:
      from _____ *(day of week)* at _____ *(time)* ☐ a.m. ☐ p.m./ If applicable, specify: ☐ start of school ☐ after school
      to _____ *(day of week)* at _____ *(time)* ☐ a.m. ☐ p.m./ If applicable, specify: ☐ start of school ☐ after school
      (3) ☒ Weekdays starting *(date)*:
      from Wednesday *(day of week)* at 4:00 *(time)* ☐ a.m. ☒ p.m./ If applicable, specify: ☐ start of school ☐ after school
      to Wednesday *(day of week)* at 6:00 *(time)* ☐ a.m. ☒ p.m./ If applicable, specify: ☐ start of school ☐ after school
      (4) ☐ Other visitation (parenting time) days and restrictions are: ☐ listed in Attachment 2e(4)
      ☐ as follows:

Essential Forms

PETITIONER: Pat Sample RESPONDENT: Sam Sample OTHER PARENT/PARTY:	CASE NUMBER: FL070572

3. [X] **Supervised visitation (parenting time).**
   a. **If item 3 is checked, you must attach a declaration that shows why unsupervised visitation (parenting time) would be bad for your children. The judge is required to consider supervised visitation if one parent or party is alleging domestic violence and is protected by a restraining order.**
   b. [X] The person who supervises the visitation (parenting time) must meet the requirements listed in *Declaration of Supervised Visitation Provider* (form FL-324) under Family Code § 3200.5.
   c. I request that *(name):* Sam Sample have supervised visitation (parenting time) with the minor children according to the schedule set out on page 1.
   d. I request that the visitation (parenting time) be supervised by *(name):* Freddie Friend who is a [ ] professional [X] nonprofessional supervisor. The supervisor's phone number is *(specify):* (805) 555-5555
   e. I request that any costs of supervision be paid as follows: petitioner: 0 percent; respondent: 100 percent; other parent/party: percent.
4. [X] **Transportation for visitation (parenting time) and place of exchange.**
   a. The children will be driven only by a licensed and insured driver. The car or truck must have legal child restraint devices.
   b. [X] Transportation to begin the visits will be provided by *(name):* Pat Sample or another adult of her choice.
   c. [X] Transportation from the visits will be provided by *(name):* Pat Sample or another adult of her choice.
   d. [ ] The exchange point at the beginning of the visit will be *(address):*
   e. [ ] The exchange point at the end of the visit will be *(address):*
   f. [ ] During the exchanges, the party driving the children will wait in the car and the other party will wait in his or her home (or exchange location) while the children go between the car and the home (or exchange location).
   g. [ ] Other *(specify):*

5. [X] **Travel with children.** The [ ] petitioner [X] respondent [ ] other parent/party must have written permission from the other parent or party, or a court order, to take the children out of the following places:
   a. [X] the state of California.
   b. [X] the following counties *(specify):* San Luis Obispo
   c. [ ] other places *(specify):*

6. [ ] **Child abduction prevention.** There is a risk that one of the parties will take the children out of California without the other party's permission. I request the orders set out on attached form FL-312.

7. [ ] **Children's holiday schedule.** I request the holiday and vacation schedule set out on the attached [ ] form FL-341(C) [ ] Other *(specify):*

8. [ ] **Additional custody provisions.** I request the additional orders regarding custody set out on the attached [ ] form FL-341(D) [ ] Other *(specify):*

9. [ ] **Joint legal custody provisions.** I request joint legal custody and want the additional orders set out on the attached [ ] form FL-341(E) [ ] Other *(specify):*

10. [ ] **Other.** I request the following additional orders *(specify):*

SHORT TITLE: Sample and Sample	CASE NUMBER: FL070572

ATTACHMENT *(Number)*: FL-300 (10)
(This Attachment may be used with any Judicial Council form.)

BRIEF SUMMARY:

1. I request that the Court grant me sole legal and sole physical custody of our minor child, Chad Sample, who is 2 years old. I also request that Respondent be awarded supervised visitation with the minor child. Respondent and I have been separated for about six months. Although we do not have any court orders at this time, I have been our child's primary caretaker since our separation. The Respondent has spent about 3 days per month with our child since our separation.

EX PARTE (EMERGENCY) REQUEST FOR CUSTODY AND VISITATION ORDERS:

2. On or about 3/5/07, the Respondent threatened to take our minor child from me. He told me that he was going to take Chad to Nevada where I will never see my kids again. The Respondent has family and friends in Nevada who will help him hide the child from me.

3. The Respondent recently quit his job working at Albertson's. It is my belief that he is extremely upset that the Department of Child Support Services has filed a case against him for the payment of child support.

4. The Respondent has a severe drinking problem. He was convicted of drunk driving last year and he is still drinking heavily. The last 2 times he spoke to me, I could tell that he had been drinking. He has poor judgement when he is drinking and he cannot care for our child properly. For example, on or about 2/28/07 the Respondent drove to my house with our minor child to drop him off

(If the item that this Attachment concerns is made under penalty of perjury, all statements in this Attachment are made under penalty of perjury.)

Form Approved for Optional Use
Judicial Council of California
MC-025 [Rev. July 1, 2009]

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SHORT TITLE: Sample and Sample	CASE NUMBER: FL070572

ATTACHMENT *(Number)*: FL-300 (10)
(This Attachment may be used with any Judicial Council form.)

after his visitation and I could smell alcohol on his breath.

5. Our son was born with a rare skin condition that requires him to take special medications. Our son's medical condition has required that I administered necessary medications. It is my belief that the Respondent does not know the names of the medications or how often our son needs the medications. If Respondent were to take our child out of state without my consent I fear that our son's health will be at risk.

LEGAL CUSTODY:

6. In addition to the above mentioned reasons, I request that I be granted sole legal custody of our minor child. Since the birth of our son, I have taken our son to all of his doctor's appointments. His condition has somewhat stabilized recently, however for the last 20 months our son has had approximately 50 doctor's appointments. Although, I inform the Respondent of all upcoming doctor's appointments, he has not been present to any of these appointments and he also has not offered to take our son to any of these appointments.

7. After our son was born, I took on the responsibility of finding quality day-care for our son. I interviewed numerous persons and agencies and offered to give this information to the Respondent, however he was not interested in it and told me to make the decision.

PHYSICAL CUSTODY:

8. I am our son's primary caretaker. I have provided a stable and loving environment for him since the day he was born. On

(If the item that this Attachment concerns is made under penalty of perjury, all statements in this Attachment are made under penalty of perjury.)

SHORT TITLE: Sample and Sample	CASE NUMBER: FL070572

ATTACHMENT *(Number)*: FL-300 (10)
(This Attachment may be used with any Judicial Council form.)

weekends, our son and I have daily outings to the beach, park or library. We also spend lots of time visiting friends and family. During the week, I drop off and pick up our son from day-care. Some of our daily activities include reading to him before bed, eating a home cooked meal, and playing games. Our son is well adjusted and gets along well with the other children in his day-care.

SUPERVISED VISITATION:

9. At this time, supervised visitation would be in our child's best interest because the Respondent may flee the State of California with the minor child. The Respondent may also harm the child by not knowing what medications he needs to take and by driving with my child while under the influence of alcohol.

10. In addition to being convicted of drunk driving last year, the Respondent also has a violent temper and has become physically abusive to his family and friends. I have also heard him yell at our child for no reason and causing our child to cry and become frightened.

For all of the foregoing reasons, I respectfully request that the Court grant me sole legal and sole physical custody and supervised visitation for the Respondent.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated: 3/7/08

Pat Sample
Petitioner in Pro Per

(If the item that this Attachment concerns is made under penalty of perjury, all statements in this Attachment are made under penalty of perjury.)

Form Approved for Optional Use
Judicial Council of California
MC-025 [Rev. July 1, 2009]
Martin Dean's ESSENTIAL FORMS™

www.courtinfo.ca.gov

PARTY WITHOUT ATTORNEY OR ATTORNEY: STATE BAR NUMBER:	FOR COURT USE ONLY
NAME: Pat Sample FIRM NAME: STREET ADDRESS: 1234 Main Street CITY: San Luis Obispo STATE: CA ZIP CODE: 93401 TELEPHONE NO.: (805) 555-1234 FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): Petitioner in Pro Per	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF San Luis Obispo STREET ADDRESS: 1035 Palm Street, Room 385 MAILING ADDRESS: CITY AND ZIP CODE: San Luis Obispo, CA 93408 BRANCH NAME:	
PETITIONER: Pat Sample RESPONDENT: Sam Sample OTHER PARENT/PARTY:	
DECLARATION REGARDING NOTICE AND SERVICE OF REQUEST FOR TEMPORARY EMERGENCY (EX PARTE) ORDERS	CASE NUMBER: FL070572

NOTICE: Do not use this form to ask for domestic violence restraining orders. Before completing this form, read your court's local procedures for requesting temporary emergency orders and obtaining the information needed to complete item 2 of this form. Courts may grant temporary emergency orders with or without an emergency hearing. Find local rules at *courts.ca.gov/3027.htm.*

1. I am *(specify)* ☐ attorney for ☒ petitioner ☐ respondent ☐ other parent/party
   ☐ not a party in the case *(name and title/relationship to party):*

2. I ☒ did ☐ did not give notice that
   ☐ there will be an emergency court hearing on a request for temporary emergency (ex parte) orders.
   ☒ papers will be submitted to the court asking a judicial officer to grant temporary emergency orders without a hearing on the date, time, and location indicated below:

   a. Date: 3/10/2008 Time: 8:30 a.m. ☒ Dept.: 8 ☐ Room:
   b. Address of court: ☒ same as noted above ☐ other *(specify):*

3. **NOTICE** *(If you gave notice, complete item 3a. If you did not give notice complete item 3b or 3c.)*
   a. ☒ I gave notice as described in items (1) through (5):
   (1) I gave notice to *(select all that apply)*
   ☐ petitioner ☐ petitioner's attorney
   ☒ respondent ☐ respondent's attorney
   ☐ other parent/party ☐ other parent's/party's attorney
   ☐ child's attorney ☐ Other *(specify):*
   (2) I gave notice
   ☐ personally on *(date):* at *(location):* , California; at ☐ a.m. ☐ p.m.
   ☒ by telephone on *(date):* 3/7/2008 telephone no.: (805) 777-8888 at 6:00 ☐ a.m. ☒ p.m.
   ☐ by voicemail on *(date):* voicemail no.: at ☐ a.m. ☐ p.m.
   ☐ by fax on *(date):* fax no.: at ☐ a.m. ☐ p.m.
   (3) I gave notice *(select one):*
   ☒ by 10 a.m. the court day before this emergency hearing.
   ☐ after 10 a.m. the court day before this emergency hearing because of the following exceptional circumstances *(specify):*

PETITIONER: **Pat Sample** RESPONDENT: **Sam Sample** OTHER PARENT/PARTY:	CASE NUMBER: **FL070572**

3. a. (4) I notified the person in 3a(1) that the following temporary emergency orders are being requested *(specify):*
I am requesting Sole legal and Sole physical custody and no visitation to Respondent.

(5) The person in 3a(1) responded as follows: ☐ Attachment 3a(5)
The Respondent said, "I'll see you in court."

(6) I ☒ do ☐ do not believe that the person in 3a(1) will oppose the request for temporary emergency orders.

b. ☐ **Request for waiver of notice.** I did not give notice about the request for temporary emergency orders. I ask that the court waive notice to the other party to help prevent an immediate *(identify the exceptional circumstances)*
(1) ☐ danger or irreparable harm to myself (or my client) or to the children in the case.
(2) ☐ risk that the children in the case will be removed from the state of California.
(3) ☐ loss or damage to property subject to disposition in the case.
(4) ☐ Other exceptional circumstances *(specify):*

Facts in support of the request to waive notice *(specify):* ☐ Attachment 3b.

c. ☐ **Unable to provide notice.** I did not give notice about the request for temporary emergency orders. I used my best efforts to tell the opposing party when and where this hearing would take place but was unable to do so. The efforts I made to inform the other person were *(specify below):* ☐ Attachment 3c.

4. ☒ **SERVICE OF FORMS**
a. An unfiled copy of *Request for Order* (form FL-300) for temporary emergency orders, *Temporary Emergency (Ex Parte) Orders* (form FL-305), and related documents were served on
☐ petitioner ☐ petitioner's attorney ☐ other parent/party ☐ other parent/party's attorney
☒ respondent ☐ respondent's attorney ☐ child's attorney
☐ Other *(specify):*

b. Method of service:
☒ Personal service on *(date):* **3/7/2008** at *(location):* **2020 Lincoln Drive, San Luis Obispo, CA 93401**, California; at **8:00** ☐ a.m. ☒ p.m.
☐ Fax on *(date):* fax no.: at ☐ a.m. ☐ p.m.
☐ Overnight mail or other overnight carrier

c. ☐ **Documents were not served on the opposing party** due to the exceptional circumstances specified in
☐ 3b, above ☐ 3c, above ☐ Attachment 4c.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: **3/7/2008**

Pat Sample (TYPE OR PRINT NAME)

Pat Sample (SIGNATURE)

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SUPERVISED VISITATION PROVIDER *(Name and address)*: Pat Sample 1234 Main Street San Luis Obispo, CA 93401 TELEPHONE NO.: (805) 555-1234 FAX NO. *(Optional)*: E-MAIL ADDRESS *(Optional)*:	*FOR COURT USE ONLY*
SUPERIOR COURT OF CALIFORNIA, COUNTY OF San Luis Obispo STREET ADDRESS: 1035 Palm Street, Room 385 MAILING ADDRESS: CITY AND ZIP CODE: San Luis Obispo, CA 93408 BRANCH NAME:	
PETITIONER/PLAINTIFF: Pat Sample RESPONDENT/DEFENDANT: Sam Sample OTHER PARTY/PARENT:	
DECLARATION OF SUPERVISED VISITATION PROVIDER	CASE NUMBER: FL070572

1. As a: ☐ professional provider ☒ nonprofessional provider,
   I submit this form to indicate compliance with all applicable requirements for a provider of supervised visitation as defined under Family Code section 3200.5. All of the following requirements are necessary to meet the qualifications under Family Code section 3200.5.

2. ☐ I declare that I am a professional provider of supervised visitation and I am paid for providing supervised visitation services as an independent contractor, employee, intern, or volunteer operating independently or through a supervised visitation center or agency and I meet the qualifications under Family Code section 3200.5 as follows *(check all that apply)*:
   - ☐ I am 21 years of age or older.
   - ☐ I have no record of a conviction for driving under the influence (DUI) within the last five years.
   - ☐ I have not been on probation or parole for the last 10 years.
   - ☐ I have no record of a conviction for child molestation, child abuse, or other crimes against a person.
   - ☐ I have proof of automobile insurance for transporting the child.
   - ☐ I have had no civil, criminal, or juvenile restraining orders within the last 10 years.
   - ☐ There is no current or past court order in which I am the person being supervised.
   - ☐ I agree to speak the language of the party being supervised and of the child, or I will provide a neutral interpreter over the age of 18 years of age who is able to do so.
   - ☐ I agree to adhere to and enforce the court order regarding supervised visitation.
   - ☐ I meet the training requirements set forth under Family Code section 3200.5(d).

3. ☒ I declare that I am a nonprofessional provider of supervised visitation and I am not being paid to provide supervised visitation services.
   - ☒ I meet the qualifications under Family Code section 3200.5 as follows *(check all that apply)*:
     - ☒ I have no record of a conviction for child molestation, child abuse, or other crimes against a person.
     - ☒ There is no current or past court order in which I am the person being supervised.
     - ☒ I agree to adhere to and enforce the court order regarding supervised visitation.
     - ☒ I will be transporting the child. ☐ I will not be transporting the child.
     - ☒ I will be transporting the child and I have proof of automobile insurance.
   - ☐ The court has ordered or the parties have stipulated to different qualifications *(see attached)*.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: 3/7/2008

Freddie Friend
(TYPE OR PRINT NAME)

Freddie Friend
SIGNATURE OF DECLARANT

NOTICE: See standard 5.20 of the California Standards of Judicial Administration for further requirements that may apply.

ATTORNEY OR PARTY WITHOUT ATTORNEY OR GOVERNMENTAL AGENCY (under Family Code, §§ 17400, 17406) (Name, State Bar number, and address):	FOR COURT USE ONLY
Pat Sample 1234 Main Street San Luis Obispo, CA 93401 TELEPHONE NO.: (805) 555-1234 FAX NO.: ATTORNEY FOR (Name): Petitioner in Pro Per	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF San Luis Obispo STREET ADDRESS: 1035 Palm Street, Room 385 MAILING ADDRESS: CITY AND ZIP CODE: San Luis Obispo, CA 93408 BRANCH NAME:	
PETITIONER/PLAINTIFF: Pat Sample RESPONDENT/DEFENDANT: Sam Sample OTHER PARENT/PARTY:	CASE NUMBER: FL070572 (If applicable, provide): HEARING DATE: HEARING TIME: DEPT.:
PROOF OF PERSONAL SERVICE	

1. I am at least 18 years old, not a party to this action, and not a protected person listed in any of the orders.
2. Person served (name): Sam Sample
3. I served copies of the following documents (specify):
   Request for Order, Temporary Emergency Court Orders, Declaration Regarding Notice and Service of Request for Temporary Emergency (Ex Parte) Orders, Declaration of Supervised Visitation Provider and Blank Responsive Declaration to Request for Order.
4. By personally delivering copies to the person served, as follows:
   a. Date: 3/7/2008 b. Time: 9:00 am
   c. Address: Sam Sample
   2020 Lincoln Drive
   San Luis Obispo, CA 93401
5. I am
   a. [X] not a registered California process server.
   b. [ ] a registered California process server.
   c. [ ] an employee or independent contractor of a registered California process server.
   d. [ ] exempt from registration under Business & Profession Code section 22350(b).
   e. [ ] a California sheriff or marshal.
6. My name, address, and telephone number, and, if applicable, county of registration and number (specify):
   Julie Friend
   444 11th Avenue
   Paso Robles, CA 93446
7. [X] I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.
8. [ ] I am a California sheriff or marshal and I certify that the foregoing is true and correct.

Date: 3/7/2008

Julie Friend
(TYPE OR PRINT NAME OF PERSON WHO SERVED THE PAPERS)

Julie Friend
(SIGNATURE OF PERSON WHO SERVED THE PAPERS)

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ATTORNEY OR PARTY WITHOUT ATTORNEY OR GOVERNMENTAL AGENCY (under Family Code, §§ 17400, 17406) (Name, State Bar number, and address):	FOR COURT USE ONLY
Pat Sample 1234 Main Street San Luis Obispo, CA 93401 TELEPHONE NO.: (805) 555-1234 FAX NO.: ATTORNEY FOR (Name): Petitioner in Pro Per	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF San Luis Obispo STREET ADDRESS: 1035 Palm Street, Room 385 MAILING ADDRESS: CITY AND ZIP CODE: San Luis Obispo, CA 93408 BRANCH NAME:	
PETITIONER/PLAINTIFF: Pat Sample RESPONDENT/DEFENDANT: Sam Sample OTHER PARENT/PARTY:	CASE NUMBER: FL070572 (If applicable, provide): HEARING DATE: HEARING TIME: DEPT.:
PROOF OF PERSONAL SERVICE	

1. I am at least 18 years old, not a party to this action, and not a protected person listed in any of the orders.
2. Person served (name): Sam Sample
3. I served copies of the following documents (specify):
   Request for Order, Temporary Emergency Court Orders, Declaration Regarding Notice and Service of Request for Temporary Emergency (Ex Parte) Orders, Declaration of Supervised Visitation Provider and Blank Responsive Declaration to Request for Order.
4. By personally delivering copies to the person served, as follows:
   a. Date: 3/11/2008 b. Time: 9:00 a.m.
   c. Address: Sam Sample
   2020 Lincoln Drive
   San Luis Obispo, CA 93401
5. I am
   a. [X] not a registered California process server.
   b. [ ] a registered California process server.
   c. [ ] an employee or independent contractor of a registered California process server.
   d. [ ] exempt from registration under Business & Profession Code section 22350(b).
   e. [ ] a California sheriff or marshal.
6. My name, address, and telephone number, and, if applicable, county of registration and number (specify):
   Julie Friend
   444 11th Avenue
   Paso Robles, CA 93446
7. [X] I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.
8. [ ] I am a California sheriff or marshal and I certify that the foregoing is true and correct.

Date: 3/11/2008

Julie Friend
(TYPE OR PRINT NAME OF PERSON WHO SERVED THE PAPERS)

Julie Friend
(SIGNATURE OF PERSON WHO SERVED THE PAPERS)

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