

Superior Court of California

In and For the County of San Luis Obispo

Case Name	Case No. <div style="text-align: right;">DATE</div>
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PRETRIAL ORDER

This matter has been set for a long-cause hearing, evidentiary hearing or trial. Counsel and each self-represented litigant shall comply with the pretrial orders set forth in §2:10.1 of the [San Luis Obispo County Superior Court Family Law Policies and Procedures Manual](#), available on the Court’s website here: https://www.slo.courts.ca.gov/system/files?file=flp_20170317.pdf. In particular, the parties shall ensure compliance with the following provisions.

Ten (10) court days before trial the parties shall:

- Complete all discovery and basic trial preparation. (See §2:10.1 (1)(a).)
- Ensure the preliminary and final disclosures required by Family Code §§2103 through 2106 have been served. (See §2:10.1 (1)(b).)
- Schedule a case conference with the opposing side. (See §2:10.1 (1)(c).)

Five (5) court days before trial the parties shall:

- Conduct the case conference and review, exchange, and prepare the exhibits that will be used at trial. The parties shall redact all but the last four digits of any identifying bank account numbers or social security numbers. (See §2:10.1 (2)(a).) The [Exhibit List](#) can be downloaded here: <https://www.slo.courts.ca.gov/system/files?file=exhibit-list.pdf> and the [exhibit labels](#) here: <https://www.slo.courts.ca.gov/system/files?file=exhibit-labels.pdf>.
- At the case conference, the parties shall prepare a Joint Property Statement that lists each asset, debt, claim for reimbursement and charge. The standard “[Fredman Form](#)” (local form FL001) or a “Propertizer” report must be used and counsel for both sides shall sign the form. (See §2:10.1 (2)(c).)
- At the case conference, all sides must meet and confer in person and in good faith to identify the issues in dispute and arrive at stipulations designed to simplify the presentation of relevant evidence. (See §2:10.1 (2)(e).)

Two (2) court days before trial the parties shall:

- File a Trial Brief identifying all the issues in dispute, summarizing the facts relating to each issue, citing any applicable legal authority, identifying the witnesses who may be called to testify, and attaching the Joint Property Statement. If child support is an issue, the parties shall also attach a proposed computer-generated report setting forth their contentions for calculation of child support. (See §2:10.1 (2)(g)-(i) & (k).)
- File current Income and Expense Declarations with supporting schedules and payroll documentation. (See §2:10.1 (2)(j).)

The day of trial the parties shall (see §2:10.1 (3)):

- Deliver the exhibit list and the original sets of pre-marked exhibits to the court clerk in the trial department, together with a second copy of the exhibits to be used by the court.
- Deliver to the court clerk a copy of the party's income and expense declaration, Joint Property Statement, and proposed child support calculation for use by the court.
- Certify to the court that they have met and conferred in person at the case conference.
- Advise the court what issues are settled.
- Provide the court a written list of the issues to be adjudicated, signed by both counsel and the parties as all-inclusive.
- State that the timely appearance of witnesses is ensured.
- Provide the court with any written stipulations relating to evidence or agreed facts.

The parties shall be prepared to discuss compliance with these provisions at the trial readiness conference. Failure to comply with any of these provisions may result in an order vacating the trial date.

Your trial readiness conference is on: _____ at _____ in Dept. ____ .

Date:

, Superior Court Judge